

Complete the tabs for each program you currently offer or plan on offering in the upcoming school year.

TAB	Required / Optional	SFA TASKS
NSLP Projected Revenue (SFA) and Projected Expenses (FSMC)	Required	SFA must complete the projected revenue tab* (blue boxes). The formulas are already saved and will calculate automatically (yellow boxes).
SFSP Projected Revenue (SFA) and Projected Expenses (FSMC) (if applicable)	Optional	Complete this section only if the SFA intends to operate a Summer Food Service Program. SFA must complete the projected revenue tab* (blue boxes).
CACFP Projected Costs (if applicable)	Optional	Complete this section only if the SFA intends to operate a Child and Adult Care Food Program. SFA must complete the Sponsor information at the top and check meal type, then complete columns 1-3 (blue boxes).
Budget Summary - completed by FSMC to submit with proposal	Required or equivalent information from FSMC can be submitted as a separate file.	NONE

* Look at your most recent claim summary to determine what your reimbursement rates are.

Instructions are below.

FSMC TASKS
FSMC must complete the projected expenses tab (red boxes)
If the SFA has completed the projected revenue tab, the FSMC must then complete the projected expenses tab (red boxes).
If the SFA has completed coumns 1-3, the FSMC must then complete column 4 (red boxes). Column 5 will calculate automatically.
All items must be itemized in full detail on Budget Summary (Attachment 4b): Administrative Fee, Management Fee, and Guarantee to SFA (must include the formula or methodology for calculation). Any other budget explanation can be included on this sheet. FSMC may submit this same information in another format if allowed by SFA.

Estimated Revenue from Student Payments (the amount students pay)			
<u>BREAKFASTS:</u>	Meals (annual)	Rate per Meal	<u>TOTAL</u>
Elementary Paid	7,402	\$ 1.500	\$ 11,103.00
Middle Paid			\$ -
Secondary Paid	899	\$ 1.500	\$ 1,348.50
Reduced-Price all schools	1,720	\$ 0.300	\$ 516.00
Adult Paid	18	\$ 2.000	\$ 36.00
A la Carte Sales			\$ 2,106.40
Subtotal Breakfast Payments			\$ 15,109.90
<u>LUNCHES:</u>	Meals (annual)	Rate per Meal	<u>TOTAL</u>
Elementary Paid	21,758	\$ 2.500	\$ 54,395.00
Middle Paid			\$ -
Secondary Paid	22,442	\$ 2.600	\$ 58,349.20
Reduced-Price all schools	8,825	\$ 0.400	\$ 3,530.00
Adult Paid	1,044	\$ 4.000	\$ 4,176.00
A la Carte Sales			\$ 66,307.10
Subtotal Lunch Payments			\$ 186,757.30
<u>SNACKS:</u>	Snacks (annual)	Rate per Snack	<u>TOTAL</u>
Paid (all schools)			\$ -
Reduced-Price (all schools)			\$ -
Adult Paid			\$ -
A la Carte Sales			
Subtotal Snack Payments			\$ -
<u>OTHER:</u>			<u>TOTAL</u>
Special Milk			\$ -
Vending Machine Sales			\$ -
Special Functions/Catering			\$ -
Other a la Carte/Concessions			\$ -
			\$ -
			\$ -
Subtotal Other Payments			\$ -
Total Revenue from Student Payments			\$ 201,867.20

Federal Reimbursement (the amount you receive in reimbursement) (include Seamless Summer Option - SSO - Reimbursements, if applicable)			
BREAKFASTS:	Meals (annual)	Rate per Meal	TOTAL
Paid	8,301	\$ 0.500	\$ 4,150.50
Reduced			\$ -
Reduced, Severe Need	1,720	\$ 2.370	\$ 4,076.40
Free			\$ -
Free, Severe Need	20,969	\$ 2.670	\$ 55,987.23
Subtotal Breakfast Payments			\$ 64,214.13
LUNCHES:	Meals (annual)	Rate per Meal	TOTAL
Paid	44,200	\$ 0.850	\$ 37,570.00
Paid, Severe Need			\$ -
Reduced	8,825	\$ 3.930	\$ 34,682.25
Reduced, Severe Need			\$ -
Free	51,975	\$ 4.330	\$ 225,051.75
Free, Severe Need			\$ -
Subtotal Lunch Payments			\$ 297,304.00
SNACKS/SUPPLEMENTS:	Meals (annual)	Rate per Meal	TOTAL
Paid			\$ -
Reduced			\$ -
Free			\$ -
Subtotal Snack/Supplement Payments			\$ -
SPECIAL MILK (if applicable):	Meals (annual)	Rate per Meal	TOTAL
Paid			\$ -
Free			\$ -
Subtotal Snack/Supplement Payments			\$ -
Total Federal Reimbursement		\$	361,518.13
State Reimbursements (State Match from prior year)			
Total State Reimbursement (State Match - deposited in October)		\$	4,221.35
SUMMARY:			
Total Revenue from Student Payments		\$	201,867.20
Total All Reimbursements		\$	365,739.48
Other Income (catering, meals sold to outside schools, etc, if applicable)		\$	-
Interest Income (if applicable)		\$	-
Total Revenue		\$	567,606.68
Estimated USDA Foods Value (enter entitlement from prior year)		\$	42,236.94

(to be completed by the FSMC or FSMC can submit the equivalent information in a different format)

		TOTAL COST	COST/MEAL (Only for Fixed Price)
EXPENSES:			
Food Cost-Including Commodities*			
Enter the amounts of food and milk purchased and received. Include the Estimated Commodity Value from the SFA Projected Revenue tab (cell D78) along with your projected other food costs. (Do not include rebates, discounts and credits here)		\$ -	\$ -
Direct Labor and Benefits*			
Enter the gross amount paid for salaries and fringe benefits to foodservice workers		\$ -	\$ -
Other Direct Costs*			
Enter the cost for nonfood items such as paper goods, supplies, equipment repairs		\$ -	\$ -
Nonreimbursable Expenses*			
Enter all expenditures that are not an allowable cost for reimbursement purposes		\$ -	\$ -
Administrative Fee*			
Enter the fee that will be charged to manage the program		\$ -	\$ -
FSMC Management Fee*			
Enter the fee that will be charged to manage the program		\$ -	\$ -
Indirect Costs*			
Enter the amount of utilities and indirect labor charged to manage the program		\$ -	\$ -
Other: Please List Below (catering, pre-packaged meals sold to outside schools, etc.)			
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Sub-total Expenses/Total Cost Per Meal		\$ -	\$ -
Less <u>estimated</u> Rebates, Discounts and Applicable Credits		\$ -	
SUMMARY			
Guarantee to SFA*	\$ -	Total Revenue	\$ 567,606.68
		Total Expenses	\$ -
School Nutrition Program-Profit or (Loss)			\$ 567,606.68

Summer Food Service Program (SFSP)

To Be Completed By SFA

Projected Annual Revenue (Actual Reimbursements from prior year)

BREAKFASTS:

		<u>MEALS</u>		<u>RATES</u>	
Administrative Reimbursements	#		X	\$ -	\$ -
Operating Reimbursements	#	-	X	\$ -	\$ -
Program Staff	#		X	\$ -	\$ -
Other Reimbursements	#		X	\$ -	\$ -
Subtotal Breakfasts	#	-			\$ -

LUNCHES:

Administrative Reimbursements	#		X	\$ -	\$ -
Operating Reimbursements	#		X	\$ -	\$ -
Program Staff	#		X	\$ -	\$ -
Other Reimbursements	#		X	\$ -	\$ -
Subtotal Lunches	#	-			\$ -

AM SNACKS:

Administrative Reimbursements	#		X	\$ -	\$ -
Operating Reimbursements	#		X	\$ -	\$ -
Program Staff	#		X	\$ -	\$ -
Other Reimbursements	#		X	\$ -	\$ -
Subtotal AM Snacks	#	-			\$ -

PM SNACKS:

Administrative Reimbursements	#		X	\$ -	\$ -
Operating Reimbursements	#		X	\$ -	\$ -
Program Staff	#		X	\$ -	\$ -
Other Reimbursements	#		X	\$ -	\$ -
Subtotal PM Snacks	#	-			\$ -

SUPPER:

Administrative Reimbursements	#		X	\$ -	\$ -
Operating Reimbursements	#		X	\$ -	\$ -
Program Staff	#		X	\$ -	\$ -
Other Reimbursements	#		X	\$ -	\$ -
Subtotal Supper	#	-			\$ -

Total Revenue from SFSP	#	-			\$ -
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SFSP Projected Expenses to be charged to the Food Service Account

(to be completed by the FSMC or FSMC can submit the equivalent information in a different format)

		<u>TOTAL COST</u>	<u>COST/MEAL</u> (Only for Fixed Price)
EXPENSES:			
Food Cost			
Enter the amounts of food and milk purchased and received, excluding USDA Foods value, rebates, discounts and credits.		\$ -	\$ -
Direct Labor and Fringe Benefits			
Enter the gross amount paid for salaries to foodservice workers. Include employee benefits such as health insurance, retirement funds, and matching social security		\$ -	\$ -
Other Direct			
Enter the cost for nonfood items such as paper goods, supplies, equipment repairs (less than \$2,500 per repair, equipment, rental and extermination)		\$ -	\$ -
Indirect Costs		\$ -	\$ -
Nonexpendable Expenses			
Enter the depreciated amount of each piece of equipment with an acquisition cost of \$2,500 or more		\$ -	\$ -
FSMC Administrative Fee		\$ -	\$ -
Enter the fee that will be charged to manage the program			
FSMC Management Fee		\$ -	\$ -
Enter the fee that will be charged to manage the program			
Other: Please List Below (if needed)			
		\$ -	\$ -
		\$ -	\$ -
Subtotal Expenses/Total Cost Per Meal		\$ -	\$ -
Less Rebates, Discounts and Applicable Credits		\$ -	\$ -
Total Expenses		\$ -	\$ -
		SUMMARY:	
		Total Revenue	\$ -
Guarantee to SFA		\$ -	\$ -
School Nutrition Program-Profit or (Loss)			\$ -

CHILD AND ADULT CARE FOOD PROGRAM PRICING INFORMATION (only use if operating or planning to operate the CACFP)				
Sponsor Name:			Sponsor Number:	
FSMC Name:			<input type="checkbox"/> <input type="checkbox"/>	Unitized Family Style
1. Meal Type	2. Estimated Servings Per Day	3. Estimated # of Serving Days	4. Unit Price	5. Total Price
SELECT ONE				\$ -
SELECT ONE				\$ -
SELECT ONE				\$ -
SELECT ONE				\$ -
SELECT ONE				\$ -
TOTAL				\$ -

INSTRUCTIONS:

Bidders are asked to submit prices on the following meal types meeting the contract specifications set forth in the CACFP regulations for meals to be delivered to all of the sites stated in Schedule A.

1. The **SFA (participating center)** indicates which meal types the contractor will be providing during the contract period. Click the drop down arrow to select the meal type.
2. The **SFA (participating center)** indicates the estimated number of meals that will be served each day by meal type during the contract period.
3. The **SFA (participating center)** indicates the number of anticipated operating days that meals will be served during the **contract period**.
4. The **FSMC (contractor)** indicates the appropriate unit price for each meal type as indicated by the institution.
5. The total price is calculated automatically.

Budget Summary-all items

Item / Budget Area

; indicated with * on the Projected Operating Cost Worksheet must be itemized in detail on this sheet

Detail